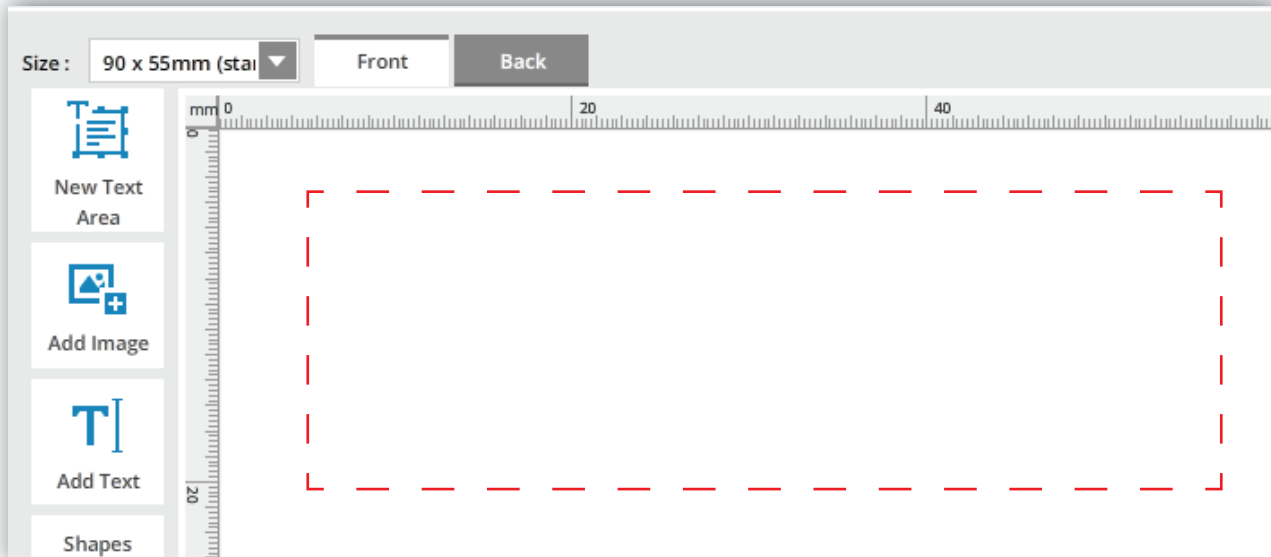# Do It Yourself

For best results, use professional vector programs like Illustrator, Coreldraw, or similar. Home programs like MS Word/Publisher don't have the right tools or colour palette. MS Excel is for spreadsheets. MS Powerpoint is for screen slideshows. PhotoShop is for editing bitmap images.

① Use the allBIZ ONLINE EDITOR

Type your text (and/or add a logo) in the art box area. (No "safe area" needed.)

NOTE: For the best result:
Use a plain, simple font (sans serif)
Minimum font size: 6pt
If using a logo and printing one colour, use a one colour version of your logo∗
If printing white onto a coloured pen, use BLACK (it will be converted)

∗ See notes on following pages. allBIZ can convert your logo to one colour if you need help, just send a copy to **print@allbizsupplies.biz** and we will quote the conversion.

② Use ILLUSTRATOR (or other vector software)

1 - **PAGE SIZE:** see list   **BLEED AREA:** NONE
2 - **SAFE AREA:** not needed
3 - **SAVE AS:** PDF (best if /X-1A). Tick **"Trim/Crop marks"**

MAKE SURE YOUR FILES ARE PRINT READY!

☐ **PDF** (PDF/X-1a is better)

☐ **FONTS** embedded (or converted to Curves/Paths/Outlines)

☐ **IMAGES** 300ppi

☐ **COLOUR** One Colour use PMS, or Full Colour use CMYK

☐ **FLATTEN** transparencies/layers (or you will get odd stripes/blocks)

☐ **BLEED** none

Your job could be **ruined** by bad files. Fuzzy, wrong colours/fonts, missing bits and more. Wrong files could be **rejected/charged a processing fee.**

✓allBIZ SUPPLIES

Page Sizes:

P24 - Swan Rainbow	8 x 25mm
P30 - Swan	8 x 40mm
P148 - Australian Swan	8 x 40mm
P04 - Paris	8 x 40mm
P08 - New Yorker III	8 x 50mm
P09 - Vivid	8 x 50mm
P178 - Turbo Grip	8 x 50mm

P14 - Madison	6 x 50mm
P98 - Hawaii	7 x 40mm
P222 - Matt	7 x 50mm
P223 - Shiny	7 x 50mm
P29 - Oscar	5 x 60mm
P53 - Touch	8 x 50mm
P220 - Grid	6 x 45mm
P144 - Eco	7 x 60mm

If your logo is multi or full colour and you will be prinitng just one colour, it might need to be converted/altered. It is a good idea to have different versions of your logo for different uses.

ORIGINAL LOGO AS TWO COLOUR

PRINTED ONE COLOUR
(no modification)

FIX BY REBUILDING
(make a 1 col version)

ORIGINAL LOGO AS FULL COLOUR

PRINTED ONE COLOUR
(no modification)

FIX BY REBUILDING