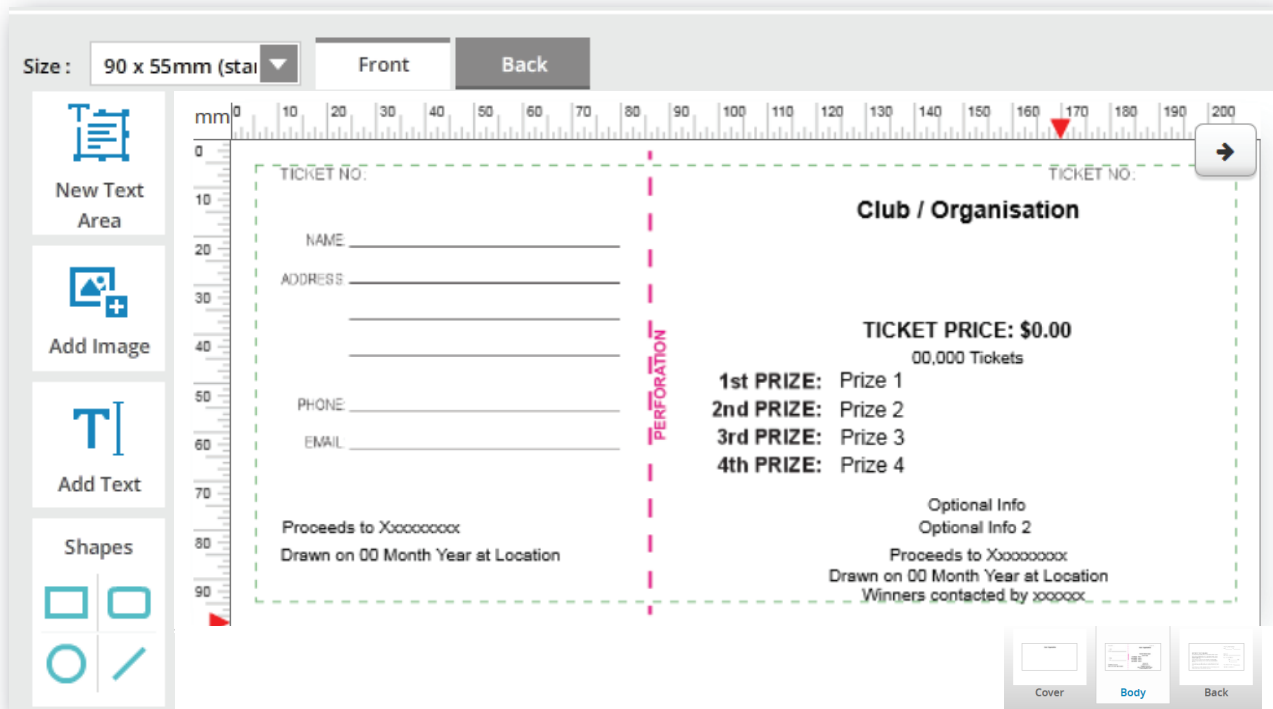


For best results, use professional vector programs like Illustrator, Coreldraw, or similar. Home programs like MS Word/Publisher don't have the right tools or colour palette. MS Excel is for spreadsheets. MS Powerpoint is for screen slideshows. PhotoShop is for editing bitmap images.

## ① Use the **allBIZ ONLINE EDITOR**

Fill in the template, or alter it using the online editor.



## ② Use **ILLUSTRATOR** (or other vector software)

1 - **PAGE SIZE:** SEE PG 2 LIST **BLEED AREA:** NO BLEED

2 - **SAVE AS:** PDF (best if /X-1A). Tick **“Trim/Crop marks”**

## MORE INFO PAGE 2

### MAKE SURE YOUR FILES ARE PRINT READY!

- PDF** (PDF/X-1a is better) - for double-sided, Page 1 = Front, Page 2 = Back
- FONTS** embedded (or converted to Curves/Paths/Outlines)
- IMAGES** 600 to 300ppi (less resolution and they will print fuzzy and blocky)
- CMYK** colour only (do not use RGB or Spot or mix them)
- FLATTEN** transparencies/layers (or you will get odd stripes/blocks)
- SAFE AREA** 3mm Safe Area away from edge for text
- TRIM BOX** (for bleed jobs) - set to final cut size (or your job will cut wrong)

Your job could be **ruined** by bad files. Fuzzy, wrong colours/fonts, missing bits and more. Wrong files could be **rejected/charged a processing fee.**

If you have to create the file manually using other software, your finished file should match the specs below:

The diagram shows a raffle ticket layout with a central vertical perforation line. On the left side, there are fields for 'Ticket No:', 'NAME:', 'ADDRESS:', 'PHONE:', and 'EMAIL:'. Below these are 'Proceeds to' and 'Drawn on' fields. On the right side, there are fields for 'Ticket No:', 'Club / Organisation', '[ LOGO ]', 'TICKET PRICE: \$0.00', '00,000 Tickets', and prize information: '1st PRIZE: XXXXXXXXXXXXXXXXXXXXXXXXXXXX', '2nd PRIZE: XXXXXXXXXXXXXXXXXXXXXXXXXXXX', '3rd PRIZE: XXXXXXXXXXXXXXXXXXXXXXXXXXXX', and '4th PRIZE: XXXXXXXXXXXXXXXXXXXXXXXXXXXX'. Below the prizes is 'Optional Info' with 'Proceeds to', 'Drawn on at', and 'Winner notified by xxxxxxxx' fields. A green arrow points to the left edge of the ticket area, and a pink arrow points to the perforation line.

**SAFE TEXT AREA (3mm from edge)**  
Text outside this area may be too close to the edge for trimming

Perforation is 85mm from left

BACK COVER: allBIZ provide, with standard legal info

BODY: Minimally the stub side should have contact info. The ticket side must have prize info, ticket price, draw location and draw time/date.

FRONT COVER: colour versions of the books can have a colour cover (no bleed).

## Page Sizes:

Raffle Books do NOT allow for bleed, use the finished page size. Note the 15mm left gutter for staples, and the perf.

99x210mm

74x210mm