

For best results, use professional vector programs like Illustrator, Coreldraw, or similar. Home programs like MS Word/Publisher don't have the right tools or colour palette. MS Excel is for spreadsheets. MS Powerpoint is for screen slideshows. PhotoShop is for editing bitmap images.

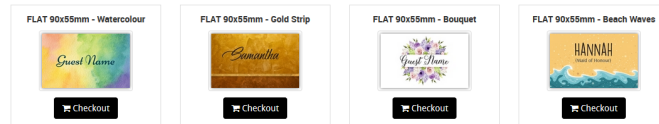
① Choose an allBIZ design

NEXT STEP



Browse Designs

Choose from one of our design templates



BROWSE our designs: choose a design, then upload your guest names separately and we will populate each card (details below):

DOWNLOAD a sample Excel file (link onscreen in the description)

Put your guest names in as per sample

At **CHECKOUT**, upload the Excel file and we will put the guest names on the cards

At Checkout you can also upload a Logo file if needed (PDF, EPS, AI, high res TIFF/JPG). Note that unless your logo has a transparent background, it will appear over the design with a white background.

② UPLOAD your own design: upload a print-ready PDF file, either filled with guest names (eg. 25 guests, 25 pages), or one master page and at Checkout upload your guest names separately and we will populate each card (details below):

DOWNLOAD a sample Excel file [HERE](#)

Put your guests names in as per sample

At **CHECKOUT**, upload the Excel file and we will put the guest names on the cards

Use **ILLUSTRATOR** (or other vector software)

1 - PAGE SIZE: see attached list for each page size (page 2), **BLEED AREA:** 2mm

2 - SAVE AS: PDF (best if /X-1A). Tick **"Trim/Crop marks"** and **"2mm bleed"**

MORE INFO PAGE 2

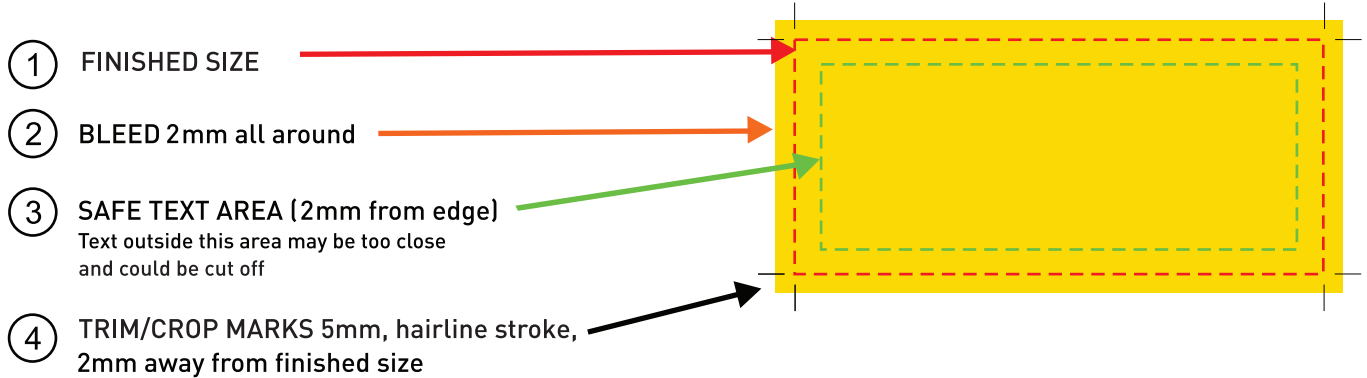
MAKE SURE YOUR FILES ARE PRINT READY!

- PDF** (PDF/X-1a is better)
- FONTS** embedded (or converted to Curves/Paths/Outlines)
- IMAGES** 600 to 300ppi (less resolution and they will print fuzzy and blocky)
- CMYK** colour only (do not use RGB or Spot or mix them)
- FLATTEN** transparencies/layers (or you will get odd stripes/blocks)
- BLEED** - 2mm, and 4mm Safe Area away from edge for text

Your job could be **ruined** by bad files. Fuzzy, wrong colours/fonts, missing bits and more. Wrong files could be **rejected/charged a processing fee.**



If you have to create the file manually using other software, your finished file should match the specs below:



CARD SIZE

ILLUSTRATOR / VECTOR

MANUAL

90x55mm Flat

PAGE: 90x55mm

PAGE: 90x55mm
BLEED: 94x59mm
CROP: 104x69

105x49mm Flat

PAGE: 105x49mm

PAGE: 105x49mm
BLEED: 109x53mm
CROP: 119x63mm

105x99mm Tent
(49mm face)

PAGE: 105x99mm

PAGE: 105x99mm
BLEED: 109x103mm
CROP: 119x113mm

105x99mm Angle
(65mm face)

PAGE: 105x99mm

PAGE: 105x49mm
BLEED: 109x53mm
CROP: 119x63mm